



**HEALTH SERVICES UNION NATIONAL OFFICE
ABN 68 243 768 561
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2011**

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**HEALTH SERVICES UNION NATIONAL OFFICE
OPERATING REPORT
FOR THE YEAR ENDED 30 JUNE 2011**

In accordance with Section 254 of the Fair Work (Registered Organisations) Act 2009, your National Executive report as follows.

Principal Activities

The principal activity of the organisation during the year was that of a registered trade union. No significant change occurred in the nature of those activities during the year

Operating Result

The operating result of the organisation for the year ended 30 June 2011 was a surplus of \$525,218, (2010: surplus \$272,016).

Significant Changes

There was no significant change in the financial affairs of the organisation during the year.

Rights of Members

Subject to the rules of the organisation and Section 174 of the Fair Work (Registered Organisations) Act 2009, members have the rights to resign from membership of the organisation by written notice addressed to and delivered to the secretary of the organisation.

Superannuation Office Holders

The following officers and/or members of the organisation are directors of companies that are trustees of superannuation funds, which require one or more of their directors to be a member of a registered organisation –

Office/Member	Trustee Company	Entity/Scheme	Position
Kathy Jackson	H.E.S.T. Australia Limited	HESTA Superfund	Director
Rob Elliot	H.E.S.T. Australia Limited	HESTA Superfund	Director
Peter Mylan	Health Super Pty Ltd	Health Super	Director

**HEALTH SERVICES UNION NATIONAL OFFICE
OPERATING REPORT
FOR THE YEAR ENDED 30 JUNE 2011**

Indemnifying Officers or Auditor

During or since the end of the financial year, the reporting unit has not paid premiums to insure each of the committee against liabilities for costs and expenses incurred by them in defending any legal proceedings arising out of their conduct while acting in the capacity of a committee member of the reporting unit, other than conduct involving a wilful breach of duty in relation to the reporting unit.

Other Prescribed Information

In accordance with Regulation 159 of the Fair Work (Registered Organisations) Regulations 2009 –

- (a) The number of persons that were at the end of the financial year recorded in the register of members for Section 230 of Fair Work (Registered Organisations) Act 2009 and who were taken to be members of the registered organisation under Section 244 of the Fair Work (Registered Organisations) Act 2009 was 75,015 (2010 77,835);
- (b) The number of persons who were at the end of the financial year employees of the organisation including both full and part-time employees measure on a full-time equivalent basis was 2.0 (2010 3.0)and;
- (c) The names of those who have been members of the National Executive of the organisation at any time during the financial year and the periods for which they held office were –

Michael Williamson, Chris Brown, Kathy Jackson, Natalie Bradbury, Denise Guppy, Iris Knight, Dan Hill, Zita Mitchell, Chris Panizza, Tim Jacobson, Jorge Navas, Lloyd Williams, Rosemary Kelly and Peter Mylan.

All officers held office for the entire financial year except where otherwise stated.

Other Relevant Information - Nil

Signed for and on behalf of the National Executive
Dated this 11th day of October 2011



Kathy Jackson
National Secretary

**HEALTH SERVICES UNION NATIONAL OFFICE
INCOME STATEMENT
FOR THE YEAR ENDED 30 JUNE 2011**

	Note	2011 \$	2010 \$
INCOME			
Capitation fees	3	1,215,425	1,368,436
ACTU affiliation fees		259,317	117,345
Interest received		846	404
Other income		333	15,573
TOTAL INCOME		<u>1,475,921</u>	<u>1,501,758</u>
EXPENSES			
Accounting fees		13,693	8,930
Advertising & promotions		-	19,318
Affiliation fees		296,442	207,940
Audit fees – GPFR’s 2007, 2008 & 2009		10,239	16,435
Audit fees – Special Investigation		-	16,100
Bad debts expense		-	19,531
Bank charges		394	655
Computer expenses		14,309	14,578
Consultancy fees		25,636	1,818
Depreciation		16,496	24,649
Donations		-	(3,000)
Doubtful Debts		8,925	(144,502)
Fringe Benefits Tax		4,612	15,589
Holiday pay		(6,335)	10,566
Honorarium	10	20,000	20,000
Insurance & workcover		3,799	8,560
Legal costs		30,158	256,157
Long service leave		8,398	10,124
Motor vehicle expenses		49,646	51,298
National Executive/Council expenses		4,336	12,262
Payroll tax		9,712	5,090
Printing stationery & postage		4,457	15,254
Rent & occupancy expenses		72,798	73,192

HEALTH SERVICES UNION NATIONAL OFFICE
INCOME STATEMENT (cont'd)
FOR THE YEAR ENDED 30 JUNE 2011

	Note	2011 \$	2010 \$
Salaries & wages	10	293,419	440,100
Staff training & welfare		604	3,292
Sundry expenses		9,545	14,653
Superannuation		23,555	43,953
Telephone		13,015	14,297
Travelling & accommodation		22,850	45,281
TOTAL EXPENSES		950,703	1,229,742
OPERATING SURPLUS		525,218	272,016

The accompanying notes form part of these financial statements

**HEALTH SERVICES UNION NATIONAL OFFICE
BALANCE SHEET
AS AT 30 JUNE 2011**

	NOTE	2011 \$	2010 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	4	554,021	105,410
Trade and other receivables	5	177,488	662,328
TOTAL CURRENT ASSETS		731,509	767,738
NON-CURRENT ASSETS			
Plant and equipment	6	33,774	50,270
TOTAL NON-CURRENT ASSETS		33,774	50,270
TOTAL ASSETS		765,283	818,008
CURRENT LIABILITIES			
Trade and other payables	7	218,844	805,186
Provision for employee entitlements	8	74,498	66,099
TOTAL CURRENT LIABILITIES		293,342	871,285
TOTAL LIABILITIES		293,342	871,285
NET ASSETS		471,941	(53,277)
MEMBERS FUNDS			
Accumulated Surplus / (Deficit)		471,941	(53,277)
TOTAL SURPLUS / (DEFICIENCY) OF MEMBERS FUNDS		471,941	(53,277)

The accompanying notes form part of these financial statements

**HEALTH SERVICES UNION NATIONAL OFFICE
STATEMENT OF CHANGES IN EQUITY
AS AT 30 JUNE 2011**

	Members Funds \$	Total \$
Balance at 1 July 2009	(325,293)	(325,293)
Loss attributable to reporting unit	477,188	477,188
Balance at 30 June 2010	(53,277)	(53,277)
Profit attributable to reporting unit	525,218	525,218
Balance at 30 June 2011	471,941	471,941

The accompanying notes form part of these financial statements

**HEALTH SERVICES UNION NATIONAL OFFICE
CASH FLOW STATEMENT
FOR THE YEAR ENDED 30 JUNE 2011**

	Note	2011 \$	2010 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from Capitation fees and National Council Levies		1,950,657	1,156,041
Payments to suppliers, branches, employees & holders of office		(1,503,225)	(1,316,870)
Interest received		846	404
Other Income		333	15,559
Net cash provided by / (used in) operating activities	9b	448,611	(145,866)
CASH FLOWS FROM INVESTING ACTIVITIES			
		-	-
CASH FLOWS FROM FINANCING ACTIVITIES			
		-	-
Net increase / (decrease) in cash held		448,611	(145,866)
Cash at beginning of the financial year		105,410	251,276
Cash at end of the financial year	4 / 9a	554,021	105,410

The accompanying notes form part of these financial statements

**HEALTH SERVICES UNION NATIONAL OFFICE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2011**

NOTE 1: SUMMARY OF ACCOUNTING POLICIES

These financial statements are a general purpose financial report that has been prepared in accordance with applicable Accounting Standards including Australian Accounting Interpretations and other mandatory professional reporting requirements. The financial statements have also been prepared on the basis of historical costs and do not take into account changing money values of the consideration given in exchange for assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the material accounting policies adopted by the entity in the preparation of the financial statements.

(a) Leases

Leases of fixed assets, where substantially all risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the entity are classified as finance leases. Finance leases are capitalised, recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual values. Leased assets are amortised over their estimated useful lives. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

(b) Employee Entitlements

Provision is made for reporting unit's liability for employee entitlements arising from services rendered by employees to balance date. Employee entitlements expected to be settled within one year together with entitlements arising from wages and salaries, annual leave and sick leave, which will be settled after one year, have been measured at their nominal amount. Other employee entitlements payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those entitlements.

Contributions are made by the entity to an employees' superannuation fund and are charged as expenses when incurred.

**HEALTH SERVICES UNION NATIONAL OFFICE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2011**

NOTE 1: SUMMARY OF ACCOUNTING POLICIES (cont'd)

(c) Cash and Cash Equivalents

For the purposes of the statement of cash flows, cash included cash on hand and in at call deposits with banks or financial institutions, investments in money market instruments maturing within less than three months and net of bank overdrafts.

(d) Income Tax Expense

No provision for income tax expense has been brought to account, as "Trade Unions" are exempt from income tax under Section 50 – 15 of the Income Tax Assessment Act 1997.

(e) Goods and Services Tax

Goods and Services Tax (GST) collected by the branch is brought to account as a liability with input credits in respect of GST paid reducing that liability. Accordingly, all items of income and expenditure brought to account in the financial statement is after the deduction of any applicable GST.

Receivables and payables are stated with the amount of GST included.

(f) Financial Instruments

Receivables are carried at the nominal amounts due less any allowance for doubtful debts where applicable. Receivables are unsecured and credit terms are usually 30 days.

Liabilities are recognised for amounts to be paid in the future for goods and services received as at balance date, whether or not invoices have been received. Payables are unsecured, not subject to interest charges and are normally settled within 30 days of invoice receipt.

(g) Economic Dependency

The National Office is economically dependent on the HSU East reporting unit of the organisation.

**HEALTH SERVICES UNION NATIONAL OFFICE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2011**

NOTE 1: SUMMARY OF ACCOUNTING POLICIES (cont'd)

(h) Revenue

Revenue from capitation fees is recognised upon invoicing the respective branches. Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

(i) Impairment of Assets

At each reporting date, reporting unit reviews the carrying values of its assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the assets fair value less costs to sell and value-in-use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the income statement. Where it is not possible to estimate the recoverable amount of an individual asset, reporting unit estimates the recoverable amount of the cash generating unit to which the asset belongs.

NOTE 2: INFORMATION TO BE PROVIDED TO MEMBERS OR GENERAL MANAGER

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of the members is drawn to the provisions of subsections (1), (2) and (3) of Section 272, which reads as follows:

- (1) A member of a Reporting Unit, or the General Manager, may apply to the Reporting Unit for specified prescribed information in relation to the Reporting Unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A Reporting Unit must comply with an application made under subsection (1).

**HEALTH SERVICES UNION NATIONAL OFFICE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2011**

NOTE 3: CAPTIATION FEES	2011	2010
	\$	\$
HSU East	894,400	1,000,725
South Australia Branch	9,792	10,203
Tasmania No 1 Branch	118,464	124,338
Tasmania No 2 Branch	560	700
Victorian No 2 Branch	71,649	107,940
Victorian No 4 Branch	41,168	46,542
Western Australia No 3 Branch	79,392	77,998
Capitation Fees from branches	<u>1,215,425</u>	<u>1,368,436</u>

NOTE 4: CASH AND CASH EQUIVALENTS

Cash at bank – Commonwealth Bank	387,271	62,901
Cash at bank – HSU Members Credit Union*	166,004	41,764
Deposits at call	745	745
	<u>554,020</u>	<u>105,410</u>

* HSU Members Credit Union is a division of SGE Credit Union Ltd of which Michael Williamson and Kathy Jackson are directors.

NOTE 5: TRADE AND OTHER RECEIVABLES

CURRENT		
Capitation & Affiliation Fees Receivable	497,745	973,660
Less: Provision for Doubtful Debts*	<u>(320,857)</u>	<u>(311,932)</u>
	176,888	661,728
Sundry Debtors	600	600
	<u>177,488</u>	<u>662,328</u>

* \$239,776 relates to HSU East (2010 \$239,776)

**HEALTH SERVICES UNION NATIONAL OFFICE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2011**

	2011	2010
	\$	\$
NOTE 6: PLANT & EQUIPMENT		
Office Furniture and Equipment - at cost	149,207	149,207
Leasehold Improvements – Sydney – at cost	25,500	25,500
Less Accumulated depreciation	(140,933)	(124,437)
	33,774	50,270

NOTE 7: TRADE AND OTHER PAYABLES

CURRENT - Unsecured		
Annual leave & ADO	27,521	33,856
Trade Creditors	92,707	526,800
Sundry Creditor	10,000	129,995
GST Owing	63,155	73,283
PAYG & Superannuation Payable	25,839	37,734
Other Creditors	(378)	3,518
	218,844	805,186

NOTE 8: PROVISIONS

	Long Service Leave	Total
Opening balance at 1 July 2010	66,099	66,099
Additional provisions raised during the year	8,399	8,399
Amounts used	-	-
Balance at 30 June 2011	74,498	74,498
	2011	2010
	\$	\$
Analysis of Total Provisions		
Current	74,498	66,099
Non-Current	-	-
	74,498	66,099

Provision for long service leave

A provision has been recognised for long service leave. The amount is recognised at current wage rates given the staff members concern have reached their entitlement to take such leave and may do so in the next twelve months.

**HEALTH SERVICES UNION NATIONAL OFFICE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2011**

	2011	2010
	\$	\$
Aggregate employee entitlements liability	<u>112,019</u>	<u>229,950</u>

NOTE 9: CASH FLOW INFORMATION

(a) Reconciliation of Cash

Cash at the end of the financial year as shown in the Statements of Cash Flows is reconciled to the related items in the balance sheet as follows:

Cash at bank	553,275	104,645
At call deposits	745	745
	<u>554,020</u>	<u>105,410</u>

(b) Reconciliation of Cash flows provided by / (used in) Operating Activities with operating surplus

Operating surplus	525,218	272,016
Non-cash flows in surplus		
Depreciation	16,496	24,649
Doubtful Debts expense	8,925	(144,502)
Changes in assets and liabilities		
(Increase) / Decrease in Trade and Other Receivables	475,915	(213,416)
Increase / (Decrease) in Trade and Other Payables	(586,342)	(81,818)
Increase / (Decrease) in Provisions	8,399	(2,815)
Cash Flows provided by / (used in) operating activities	<u>448,611</u>	<u>(145,866)</u>

NOTE 10: SALARIES, WAGES & HONORARIA

Elected officials	178,585	340,580
Honoraria	20,000	20,000
Staff & other	114,834	99,520
Total salaries, wages & honoraria	<u>313,419</u>	<u>460,100</u>

**HEALTH SERVICES UNION NATIONAL OFFICE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2011**

NOTE 11: FINANCIAL INSTRUMENTS

(a) Significant accounting policies

Details of the significant account and methods adopted, including the criteria for recognition, the basis for measurement, and the basis on which income and expenses are recognised, with respect to each class of financial asset, financial liability, and equity instrument are disclosed in Note 1 to the financial statements.

(b) Categorisation of financial instruments

Financial assets	Note	Category	Carrying amount 2011	Carrying amount 2010
Cash and cash equivalents	4	N/A	554,020	105,410
Receivables	5	Receivables (at amortised cost)	177,488	662,328
Financial Liabilities				
Payables	7	Financial liabilities measured at amortised cost (excluding annual leave)	191,323	771,330

(c) Credit Risk

Credit risk represents the loss that would be recognised if counterparties failed to perform as contracted. The reporting unit maximum exposure to credit risk at balance date in relation to each class of recognised financial asset is represented by the carrying amount of those assets as indicated in the balance sheet.

Financial assets that are either past due or impaired

Currently the division does not hold any collateral as security nor credit enhancements relating to any of its financial assets.

As at reporting date, there is no event to indicate that any of the financial assets are impaired.

There are no financial assets that have had their terms renegotiated so as to prevent them from being past due or impaired, and they are stated at the carrying amounts as indicated. The following table discloses the aging only of financial assets that are past due but not impaired.

**HEALTH SERVICES UNION NATIONAL OFFICE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2011**

NOTE 11: FINANCIAL INSTRUMENTS (cont'd)

Interest Rate exposure and aging analysis of financial assets

	Weighted average effective interest rate %	Carrying amount	Interest rate exposure				Past due by		
			Fixed interest rate	Variable interest rate	Non Interest bearing	Less than 1 Month	1-3 months	3 months – 1 year	1-5 years
2011									
Cash Assets	0.05%	554,020	-	554,020	-	-	-	-	-
Receivables	0.0%	497,745	-	-	497,745	-	13,444	163,444	320,857
		<u>1,051,765</u>	<u>-</u>	<u>554,020</u>	<u>497,745</u>	<u>-</u>	<u>13,444</u>	<u>163,444</u>	<u>320,857</u>
2010									
Cash Assets	0.05%	105,410	-	105,410	-	-	-	-	-
Receivables	0.0%	973,660	-	-	973,660	-	309,973	663,687	-
		<u>1,079,070</u>	<u>-</u>	<u>105,410</u>	<u>973,660</u>	<u>-</u>	<u>309,973</u>	<u>663,687</u>	<u>-</u>

(d) Liquidity Risk

Liquidity risk arises when the division is unable to meet its financial obligations as they fall due. The division operates under a policy of settling financial obligations within 30 days and in the event of a dispute, make payments within 30 days from the date of the resolution. It also continuously manages risk through monitoring future cash flows and maturities planning to ensure adequate holding of high quality liquid assets and dealing in highly liquid markets. The reporting unit' exposure to liquidity risk is deemed insignificant based on prior periods data and current assessment of risk. Maximum exposure to liquidity risk is the carrying amounts of financial liabilities.

**HEALTH SERVICES UNION NATIONAL OFFICE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2011**

NOTE 11: FINANCIAL INSTRUMENTS (cont'd)

Interest Rate exposure and maturity analysis of financial liabilities

	Weighted average effective interest rate %	Nominal amount	Interest rate exposure			Past due by			
			Fixed interest rate	Variable interest rate	Non Interest bearing	Less than 1 Month	1-3 months	3 months – 1 year	1-5 years
2011									
Payables	0.00	191,323	-	-	191,323	180,011	1,687	9,625	-
		191,323	-	-	191,323	180,011	1,687	9,625	-
2010									
Payables	0.00	641,335	-	-	641,335	278,957	185,993	128,194	48,191
		641,335	-	-	641,335	278,957	185,993	128,194	48,191

(e) Market Risk

The reporting unit' exposure to market risk is primarily through interest rate risk and other price risks with no exposure to foreign currency or interest rate risk. Objectives, policies and procedures used to manage each of these risks are disclosed in the paragraphs below.

Interest rate risk

Exposure to interest rate risk might arise primarily through the division's cash and deposits. Minimisation of risk is achieved by mainly undertaking fixed rate or non-interest bearing financial instruments.

As the division does not hold any financial instruments at 30 June 2011, there is no exposure to interest rate risk or other price risks.

(f) Fair value

The fair values and net fair values of financial assets and financial liabilities are determined as follows:

- The fair value of financial assets and financial liabilities with standard terms and conditions and traded in active liquid markets are determined with reference to quoted market prices; and
- The fair value of other financial assets and financial liabilities are determined in accordance with generally accepted pricing models based on discounted cash flow analysis.

The division considers that the carrying amount of financial assets and financial liabilities recorded in the financial report to be a fair approximation of their fair values.

**HEALTH SERVICES UNION NATIONAL OFFICE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2011**

NOTE 12: COMMITMENTS

	2011	2010
	\$	\$
Operating Lease Commitments		
Rental Properties, Motor Vehicles & Photocopier		
Payable – minimum lease payments		
- not later than 12 months	70,300	91,099
- between 12 months and 5 years	35,353	72,187
- greater than 5 years	-	-
Total Lease Liabilities	105,653	163,286

The Reporting unit has two (2) property leases, two (2) motor vehicle leases and one (1) photocopier lease.

The property, motor vehicle and photocopier leases are paid monthly in advance.

The property leases are non-cancellable leases, with three and four year terms, with rent payable monthly in advance. Contingent rental provisions within the lease agreement require that the minimum lease payments shall be increased by no more than 5%. An option exists to renew the lease at the end of the five-year term for an additional term of five years. The lease allows for the sub-letting of all lease areas.

Orix Australia Corporation Limited holds a charge over the assets of reporting unit for the operating leases on the motor vehicles.

**HEALTH SERVICES UNION NATIONAL OFFICE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2011**

NOTE 13: RELATED PARTY TRANSACTIONS

	2011	2010
	\$	\$
Transactions with related parties:		
Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.		
 Purchase of good and services:		
Computer services and supplies were purchased from United Edge Pty Ltd. Mr Michael Williamson, President, is a director of and shareholder in United Edge Pty Ltd.	<u>12,820</u>	<u>18,596</u>
 The total of remuneration paid to Key Management Personnel of the Reporting Unit during the year is as follows:		
Short-term employee benefits	<u>186,348</u>	<u>355,590</u>

**HEALTH SERVICES UNION NATIONAL OFFICE
NATIONAL EXECUTIVE'S CERTIFICATE**

On the 11th day of October 2011 the National Executive of the Health Services Union National Office passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30 June 2011.

The National Executive declares in relation to the GPFR that in its opinion:

- (a) The financial statements and notes comply with the Australian Accounting Standards;
- (b) The financial statements and notes comply with the reporting guidelines of the Industrial registrar;
- (c) The financial statements and notes give a true and fair view of the financial performance, financial position and cashflows of the reporting unit for the financial year to which they relate;
- (d) There are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) During the financial year to which the GPFR relates and since the end of that year:
 - 1) Meetings of the National Executive were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - 2) The financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - 3) The financial records of the reporting unit have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009 and the Fair Work (Registered Organisations) Regulations 2009; and
 - 4) The financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - 5) The information sought in any request of a member of the reporting unit or the General Manager duly made under Section 272 of the Fair Work (Registered Organisations) Act 2009 has been furnished to the member or the General Manager; and

**HEALTH SERVICES UNION NATIONAL OFFICE
NATIONAL EXECUTIVE'S CERTIFICATE (cont)**

- 6) There has been compliance with any order for the inspection of financial records made by Fair Work Australia under Section 273 of the Fair Work (Registered Organisations) Act 2009.
- 7) There has been no recovery of wages activity during the period.

For National Executive:
Kathy Jackson
National Secretary



Dated this 11th day of October 2011

**HEALTH SERVICES UNION NATIONAL OFFICE
DESIGNATED OFFICER'S CERTIFICATE**

I, Kathy Jackson, being the National Secretary of the Health Services Union certify:

- (1) That the documents lodged herewith are copies of the full report, referred to in Section 268(c) of the Fair Work (Registered Organisations) Act 2009; and
- (2) That the full report was presented to a meeting of the National Executive of the reporting unit on the 11th day of October 2011; in accordance with Section 268(c) of the Fair Work (Registered Organisations) Act 2009.



Kathy Jackson
National Secretary

Dated this 21st day of October 2011



**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HEALTH SERVICES UNION NATIONAL OFFICE**

Scope

General purpose financial report

The general purpose financial report comprises the income statement, balance sheet, cash flow statement, notes to the financial statements and the National Executive's certificate of the Health Services Union National Office for the year ended 30 June 2011.

National Executive's responsibility

The National Executive of the reporting unit is responsible for the preparation and presentation of the financial report in accordance with the Fair Work (Registered Organisations) Act 2009. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect frauds and errors and for the accounting policies and accounting estimates inherent in the financial report.

Audit approach

We conducted an independent audit in order to express an opinion to the members of reporting unit. Our audit was conducted in accordance with Australian Auditing Standards in order to provide reasonable assurance as to whether the financial report is free of material misstatements. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, and the inherent limitation of internal controls and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with Australian Accounting Standards and other mandatory financial reporting requirements in Australia and the Fair Work (Registered Organisations) Act 2009, a view which is consistent with our understanding of reporting unit's financial position and of its performance as represented by the results of its operation and cash flows.

We formed our audit opinion on the basis of these procedures which include, examining on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report and assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the National Executive.



**INDEPENDENT AUDITOR'S REPORT (cont)
TO THE MEMBERS OF
HEALTH SERVICES UNION NATIONAL OFFICE**

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance of the internal controls.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Opinion

In our opinion the financial report presents fairly, in all material respects, the financial position of the HSU National Office as at 30 June 2011 and of its financial performance and cash flows for the year then ended in accordance with Australian Accounting Standards and the requirements of the Fair Work (Registered Organisations) Act 2009.

Clements Dunne & Bell

**CLEMENTS DUNNE & BELL PARTNERSHIP
Chartered Accountants**

A. Wehrens

Andrew Wehrens

Registered Company Auditor - 176520

Fellow of The Institute of Chartered Accountants in Australia - 79117

Holder of a Current Certificate of Public Practice

Melbourne

Dated: 11th day of October 2011